

INSTRUCTIONS TO VOTERS

FOR THE ELECTION OF THE COUNCIL OF THE INSTITUTION OF VALUERS FOR THE YEARS 2025-27

1. Use of stationary other than the stationary supplied by the Board of Scrutineers shall make the vote invalid.
2. The Voter must **MARK A CROSS (X)** in the column for vote provided for the purpose against the name of the candidate(s) for whom he/she wishes to vote, but **MUST NOT VOTE FOR MORE THAN** one President, one Vice-President, one Honorary General Secretary, one Honorary Treasurer, two Members of Council (NCR) and eleven Members from NCR / outside NCR, of the Council.
3. The voter shall fill up **IDENTITY SLIP** and sign it and put it in the **OUTER ENVELOPE** sent to him.
4. After you have recorded the vote, **insert the Ballot paper only in the INNER ENVELOPE** and seal the envelope.
5. The Inner Envelope shall thereafter be placed in the Outer Envelope (Self Addressed Envelope) along with Identity Slip and send back to us by ordinary post only after fixing of appropriate postage stamp and not by any other mode.
6. The voter must not sign his name on the Ballot Paper and must not do any such act on it which discloses his/her identity.
7. The last date of receiving marked ballot paper is **15th October, 2024 (1600 hours)**. Any ballot received after 15th October, 2024 (1600 hours) will be treated as invalid.

ELIGIBLE VOTERS, KINDLY NOTE

If an eligible voter do not receive the Ballot Paper then he may send his requisition for the Duplicate Ballot Paper on the prescribed format latest by **30th September, 2024**, (*along with the Life Membership ID Card / Certificate / Selection Letter of IOV*) so that the Board of Scrutineers, IOV may send the Duplicate Ballot Paper to the respective voter and the marked Ballot Paper to be received in the designated Post Box as mentioned on the Outer Envelope on or before **15th October, 2024 (1600 hours)**.

The above said requisition shall be sent by post only in the prescribed requisition format for Duplicate Ballot Paper which is available on the following link –

<https://www.institutionofvaluers.net/assets/pdf/Format%20for%20Requisition%20for%20Duplicate%20Ballot%20Paper.pdf>